

**PATIENT INFORMATION FORM***(Please make sure to print clearly and sign at the bottom of this page)*

Patient's Last Name: First: Middle Initial:			Marital Status: ☐ Married ☐ Single ☐ Widowed ☐ Divorced	
Birthdate:		Social Security Number:		Sex: ☐ Male ☐ Female
Street Address:		Apt#	City:	State: Zip Code:
Home Phone:		Work Phone:		Cell Phone:
Email Address:			Preferred Method of Contact: ☐ Email ☐ Phone ☐ Mail	
Race: ☐ Decline ☐ Asian ☐ Black ☐ Hispanic ☐ White ☐ Other: _____			Ethnicity: ☐ Hispanic or ☐ Non-Hispanic Preferred Language: _____	
Referring Dr. (Full Name) Phone Number:			Primary Care Dr. (Full Name) Phone Number:	
Occupation:			Employer:	
Emergency Contact & Number:			Relationship:	
Preferred Pharmacy Name & Number:			Consent to retrieve medication history? ☐ Yes ☐ No	
How did you hear about our practice? ☐ Internet/Media ☐ Family/Friend ☐ Physician Referral ☐ Other: _____				

INSURANCE INFORMATION*(PLEASE PRESENT ALL INSURANCE CARDS AND A PHOTO ID TO THE RECEPTIONIST)*

Primary Insurance:	Member ID#:
	Group ID#
Subscriber's Name:	Relationship:
Subscriber's Social Security #:	DOB:
Secondary Insurance:	Member ID#:
	Group ID#
Subscriber's Name:	Relationship:
Subscriber's Social Security #:	DOB:

Responsible Party (If same as patient- you do not need to fill this portion out)

Name:	Address:	Relationship:
Social Security #:		

By signing here, I attest that the above information is true and accurate to the best of my knowledge._____
Patient/Guardian Signature_____
Date

Medical Questionnaire		Patient Name: _____		DOB: _____		
Social History:						
Are you a current smoker? ☐ Yes ☐ No		Have you ever been a smoker? ☐ Yes ☐ No				
Do you drink alcohol? ☐ Yes ☐ No		If so, how often to do you drink? _____				
Do you currently use any recreational drugs? ☐ Yes ☐ No		If yes, for how long have you been using? _____				
CURRENT MEDICATIONS: (please list all medications, including those without a prescription)						
Medication:		Dosage:		Medication:		
Dosage:		Dosage:				
1.		6.				
2.		7.				
3.		8.				
4.		9.				
5.		10.				
ALLERGIES: (please list)						
Drug:		Reaction/Symptoms:		Environmental:		
				Reaction:		
1.				Latex Allergy? ☐ Yes ☐ No		
2.				Iodine Containing Components? ☐ Yes ☐ No		
3.				IV Dye? ☐ Yes ☐ No		
4.				Food? ☐ Yes ☐ No		
5.				Other: ☐ Yes ☐ No		
6.				Metal Allergy? ☐ Yes ☐ No		
ADDITIONAL HISTORY:						
☐ VRE		☐ Clostridium Difficile		☐ Hepatitis B		
☐ HIV Infection		☐ MRSA		☐ Hepatitis C		
				☐ Tuberculosis		
				☐ Other? _____		
SURGERIES:						
1.			Year: _____			
2.			Year: _____			
3.			Year: _____			
4.			Year: _____			
5.			Year: _____			
FAMILY HISTORY: Please ☒ the box if there is a history in your family history.						
Member	Father	Mother	Paternal Side	Maternal Side	Children	Siblings
Status (alive, deceased, unknown)						
Y.O.B.						
Age						
Stroke	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Hypertension	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Cancer	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Diabetes	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Heart Disease	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Obesity	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Please answer in the space provided:						
Siblings:	Brothers		Sisters		Healthy? ☐ Yes ☐ No	
Children:	Sons		Daughters		Healthy? ☐ Yes ☐ No	
Notes:						

Patient Signature

DOB

Date

Gastrointestinal:

- ☐ Abdominal Pain
- ☐ Constipation
- ☐ Belching
- ☐ Diarrhea
- ☐ Flatulence
- ☐ Gastroesophageal Reflux
- ☐ Heartburn
- ☐ Nausea
- ☐ Rectal Bleeding
- ☐ Vomiting
- ☐ Hiccups

If Yes, Explain:

Respiratory:

- ☐ Chronic Cough
- ☐ Wheezing
- ☐ Asthma
- ☐ Bronchitis
- ☐ Chest congestion
- ☐ Chest tightness
- ☐ Emphysema
- ☐ Shortness of Breath
- ☐ Tuberculosis Exposure
- ☐ Sleep Apnea

If Yes, Explain:

Musculoskeletal:

- ☐ Muscle Weakness
- ☐ Muscle Pain
- ☐ Muscle Cramps
- ☐ Osteoporosis

If Yes, Explain:

Dermatologic:

- ☐ Cellulitis
- ☐ Skin Growths
- ☐ Herpes Simplex
- ☐ Lesions
- ☐ Skin Cancer
- ☐ Recurring Infections

If Yes, Explain:

Cardiovascular:

- ☐ Cardiovascular Disease
- ☐ Congestive Heart Failure
- ☐ Varicose Veins
- ☐ Arrhythmia
- ☐ Coronary Artery Disease
- ☐ Hypertension
- ☐ Myocardial Infraction
- ☐ Peripheral Vascular Disease

If Yes, Explain:

Urologic:

- ☐ Painful urination
- ☐ Flank pain
- ☐ Urinary incontinence
- ☐ Chronic/Acute Renal failure
- ☐ Blood in urine
- ☐ Impotence
- ☐ Frequent urination

If Yes, Explain:

Hematologic:

- ☐ Anemia
- ☐ Clotting Disorders
- ☐ Prolonged Bleeding Time
- ☐ Slow Wound Healing
- ☐ Venous Thrombosis
- ☐ Arterial Thrombosis

If Yes, Explain:

Psychiatric:

- ☐ Addiction
- ☐ Anxiety
- ☐ Depression
- ☐ Hallucinations
- ☐ Mania

If Yes, Explain:

- ☐ Other: _____
- ☐ Other: _____
- ☐ Other: _____

If Yes, Explain: _____**Endocrine:**

- ☐ Adrenal Disorders
- ☐ Diabetes Insipidus
- ☐ Diabetes Mellitus Type 1
- ☐ Diabetes Mellitus Type 2
- ☐ Hyperthyroidism
- ☐ Hypothyroidism
- ☐ Goiter
- ☐ Renal Failure

If Yes, Explain:

Head/ Ear/ Nose/ Throat:

- ☐ Recent change in taste
- ☐ Nasal drainage
- ☐ Snoring
- ☐ Vision problems
- ☐ Postnasal drip
- ☐ Hoarseness
- ☐ Difficulty Swallowing

If Yes, Explain:

Neurologic:

- ☐ Seizures
- ☐ Alteration of Consciousness
- ☐ Sudden loss of Consciousness
- ☐ Chronic Pain
- ☐ Headaches/ Migraines
- ☐ Confusion
- ☐ Dizziness
- ☐ Tremors
- ☐ Memory Loss
- ☐ Mental Status Change
- ☐ Numbness
- ☐ Muscle Weakness
- ☐ Tingling Sensations

If Yes, Explain:

General:

- ☐ Feeling tired (fatigue)
- ☐ Fever
- ☐ Chills
- ☐ Weight Loss
- ☐ Weight Gain

If Yes, Explain:

Patient Name

DOB

Date

Patient Name: _____ **DOB:** _____

(please initial next to each x)

x _____ **PATIENT FINANCIAL POLICY**

It is the responsibility of the patient to keep all insurance and demographic information up to date. Co-payments are expected at the time of the visit as well as any deductibles, co-insurance payments, or payment for any non-covered services

If referral is required for your visit, it is the sole responsibility of each patient to arrive with that required referral. If you do not have the required referral at the time of your appointment, payment will be due at the time of service.

A fee of \$30.00 will be assessed for returned checks.

I hereby authorize Virginia Heartburn & Hernia Institute to apply for benefits for services rendered. I certify that the information that I have provided with regard to insurance coverage is correct. I further authorize the release of any necessary information including medical information, for any related claim to my insurance carrier in order to determine benefits payable. I request that payment of authorized benefits be made payable to Virginia Heartburn & Hernia Institute.

I understand that I am financially responsible for the total charges for services rendered which may include non-covered services. I agree that all amounts are due upon request and are payable to Virginia Heartburn & Hernia Institute. I further understand should my account become delinquent; I shall pay the reasonable attorney fees or collection expenses of Virginia Heartburn & Hernia Institute.

I have read the above Patient Financial Policy and have provided true and correct insurance and demographic information. I will promptly notify you of any changes to my health insurance carrier, including new ID #'s with my current carrier.

x _____ **ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICE**

By signing this form you acknowledge receipt of the Notice of Privacy for Virginia Heartburn & Hernia Institute. Our Notice of Privacy Practices provides information about how we may use and disclose your protected information. We encourage you to read it in full.

x _____ **CONSENT FOR TREATMENT**

General Consent for treatment. I hereby authorize employees to render medical evaluations and care to the patient indicated below.

I acknowledge that according to Virginia state law, I shall be deemed to have consented to the testing for infection with Human Immunodeficiency virus (HIV), Hepatitis B, Hepatitis C viruses should any healthcare provider, or any person employed by or under the direction and control of a healthcare provider, by directly exposed to my body fluids in connection with rendering care to the patient, in a manner which may, according to the current guidelines of the Center for Disease Control, transmit HIV, Hepatitis B, or Hepatitis C viruses. Test results may be released to the person exposed.

2 .E- Prescribing Consent. The Medicare Modernization Act (MMA) of 2003 listed standards that have to be included in an ePrescribe program.

By signing this consent form you are agreeing that this office can request and use your prescription medication history from other healthcare providers and/or third party pharmacy benefit payers for treatment purposes.

3. Patient Information. I authorize the practice to provide _____ (Print Person's Name/Relationship) with information (including both medical and billing information). This release will remain active in your electronic health record, and will not be cancelled unless there is written authorization from the patient to do so on file.

x _____ SURGERY CANCELLATION POLICY

Scheduling of your operation requires a coordinated effort of multiple departments; beginning with your doctor and including the Hospital. Evaluation at the hospital by administrative, nursing, and anesthesia staff is also a time consuming and expensive period. Also authorization by your insurance carrier must be obtained for your operation.

Cancellation of surgery is sometimes unavoidable due to medical problems or significant conflicts which cannot be avoided. These cancellations, however, can result in unused operative time. Other patients who could have benefited from that operation time cannot do so unless the operative time is available soon enough.

Therefore, a minimum of **72 hours (3 business days)** notification is required for surgery cancellation. This allows the physician and his staff to make arrangement to the schedule. If you must cancel your surgery, please call the office at 703-372-2280.

Failure to notify us of the cancellation in the required time will result in a charge of **\$500.00**. This charge will be posted to your account.

** Exceptions to this policy will be made only for emergencies and conflicts beyond your control.*

I have read this policy and understand that cancellation of my surgery may result in a fee of **\$500.00**.

The duration of this consent is indefinite and continues until revoked in writing. I understand that by not signing this consent, the patient will not be provided medical care except in the case of an emergency.

Patient Name (please print)

Date

Signature of Patient, Parent or Legal Guardian

Date

Contact information If Minor:

Family Address _____

Telephone: Guardian _____ home _____ cell _____ work _____

In the event we do contact you, is it suitable to leave a message(s) in the following manner (Check all that apply)
___ on answering machine ___ with an ADULT household member ___ exclusively with patient
Cell Home Other